

Gloucestershire Archery Society Constitution

I GENERAL PROVISIONS

Clause 1: Name

The name of the Society shall be the Gloucestershire Archery Society (hereafter referred to as "the Society").

Clause 2: Aims and Objects

2.1 The aims and objects of the Society shall be the promotion and encouragement of the sport of Archery in its various forms, other than bowhunting, in accordance with the Rules of the Grand National Archery Society.

2.2 The Society shall be the governing body of archery in the County of Gloucestershire, the district of South Gloucestershire and the City and County of Bristol, or such other local government areas as shall from time to time be determined by the Society in consultation with the Grand National Archery Society and the Grand Western Archery Society (such geographical area being hereafter referred to as "the County").

Clause 3: Affiliated Clubs and Members

3.1 Any archery club (hereafter "Affiliated Club") which has the same objects as the Society and which is situated within the boundaries of the County shall be eligible for affiliation to the Society. Affiliated Clubs shall not include in their rules any provisions which conflict with those of the Society.

3.2 Membership of the Society shall also be open to all archers within the County, as detailed in Clauses 10 to 15 below. All Members of the Society shall accept, without reserve, the jurisdiction of the Society and shall comply with such condition, rules and decisions as may be determined from time to time by the Society.

Clause 4: Rules of Shooting

The Rules of Shooting as prescribed from time to time by the Grand National Archery Society shall be accepted as the Rules of Shooting of the Society.

Clause 5: Championships

The Society shall hold County Championship Meetings, and such other Archery Meetings, as the Management Committee may decide.

Clause 6: Postal Address

The postal address of the Society shall be that of the Honorary Secretary for the time being or such other address as may be decided by the Management Committee from time to time.

Clause 7: Funds and Property

- 7.1 The funds and property of the Society shall be vested in the Chairman of the Management Committee, the Honorary Secretary and the Honorary Treasurer for the time being as Trustees of the Society.
- 7.2 All monies received on behalf of the Society shall remain the property of the Society and there shall be no distribution of such funds among members.
- 7.3 All trophies of the Society shall remain the undisputed property of the Society and may not be disposed of in any way without the consent of the Trustees.
- 7.4 No member of the Society shall commit the Society to any expense without the express authority of the Trustees. The Officers and Specialist Officers of the Society shall be reimbursed for any expenses incurred by them on the Society's business. Such expenses must be adequately accounted for to the Honorary Treasurer.
- 7.5 If upon the winding up of the Society there remain after the payment of all debts and liabilities any funds or properties whatsoever, they shall not be distributed among the members of the Society, but shall, following consultation with the Grand National Archery Society and the Grand Western Archery Society (or their respective successors), be transferred to some other organisation having similar aims and objects to those of the Society.
- 7.6 The financial year of the Society shall be from 1 October to 30 September.

Clause 8: Audit of Accounts

The Accounts of the Society shall be audited annually and submitted to the Annual General Meeting for approval.

Clause 9: Amendment of the Constitution

- 9.1 Changes to this Constitution may be made only by a General Meeting of the Society convened in accordance with Clauses 28 or 32 hereof.
- 9.2 A proposal to amend the Constitution may be put either by the Management Committee or by any two or more Affiliated Clubs.
- 9.3 Any such proposal (other than one put by the Management Committee) shall notified in writing to the Honorary Secretary no later than four weeks before the date of such General Meeting for inclusion in the Agenda. Any such changes duly approved shall be in force as from the date of such meeting.
- 9.4 The Constitution of the Society shall not be amended except by a majority of two-thirds of those present and voting at a General Meeting summoned for that purpose.

II MEMBERSHIP

Clause 10: Categories of Membership

10.1 The Society shall recognise the following classes of membership:

- (a) Senior Associated Member;
- (b) Junior Associated Member;
- (c) Individual Member;
- (d) Junior Club;
- (e) School Club;
- (f) University Club;
- (g) Honorary Member.

10.2 The fees for categories (b) to (f) inclusive shall be calculated in the following manner:

Junior Associated Member - half the Senior Associated Member fee; Individual Member - the same as the Senior Associated Member fee; Junior Club - one and one half times the Senior Associated Member fee; School Clubs - two thirds of the Senior Associated Member fee; and University Club - one and two thirds times the Senior Associated Member fee. Where these other fees involve a fraction of a pound, they will be rounded up to the nearest 25 pence.

Clause 11: Senior Associated Members

Any person aged 18 or over who is a member of an Affiliated Club shall be eligible to become a Senior Associated Member of the Society by payment of the prescribed subscription through the Affiliated Club.

Clause 12: Junior Associated Members

Any person under the age of 18 who is a member of an Affiliated Club shall be eligible to become a Junior Associated Member of the Society by payment of the prescribed subscription through the Affiliated Club.

Clause 13: Individual Members

Any archer shall be eligible to apply to the Society to be an Individual Member. Upon the acceptance of such application, the archer in question shall pay the prescribed subscription direct to the Honorary Treasurer.

Clause 14: Junior, School and University Clubs

Any Junior Club (as defined by the rules of the Grand National Archery Society for the time being), any School Club (as defined by the rules of the Association for Archery in Schools for the time being) and any University Club (as defined by the rules of the Grand National

Archery Society for the time being) shall be eligible to become an Affiliated Club upon payment of the prescribed subscription to the Society.

Clause 15: Honorary Members

Any person whom the Society may wish to honour may at an Annual General Meeting be elected as an Honorary Member of the Society for a period or for life.

Clause 16: Disciplinary Action

The Management Committee of the Society shall be responsible for disciplinary matters and shall have the power to suspend or terminate the membership of any Member of the Society for good cause. To this end, the Management Committee of the Society shall maintain a disciplinary procedure which shall be notified in writing to each Affiliated Club. All actions to suspend or terminate membership shall comply with the current disciplinary procedure.

Clause 17: Eligibility for Titles

Any archer for whom the appropriate fees have not been paid to the Society shall not be eligible to shoot for any of the Society's trophies or titles which are confined to the Society's members, or to be included in any team or teams selected to represent the Society.

Clause 18: Subscriptions

18.1 The annual fees for membership of the Society shall be as determined from time to time by the Management Committee and approved by Members at a General Meeting. Notification of an intention to alter such subscriptions shall be given to Members in accordance with Clause 28.

18.2 All subscriptions shall become due on the date stipulated by the Management Committee. No person shall be deemed to be a member of the Society unless such fees have been paid to the Society within one calendar month of the due date.

18.3 The duration of a first subscription for a new Senior or Junior Associated member and for members of newly formed clubs shall be governed by the rules of the Grand National Archery Society in force at the time.

18.4 All Members of the Society must be affiliated to the Grand National Archery Society and the Grand Western Archery Society, or other appropriate regional body, as the case may be, through the Society.

Clause 19: Representation

19.1 The Management Committee shall determine whether a team will enter a shoot as representatives of the Society and shall appoint a Team Manager who will be

responsible for the management of the team at that shoot. All members of the Society shall be eligible for selection for each and every shoot involving representation of the County.

19.2 The selection of any such team or teams shall be made by a sub-committee comprising:

The Chairman

The Honorary Secretary

The County Coaching Organiser

The County Records Officer

The Team Manager.

III MANAGEMENT

Clause 20: Management

The management of the Society shall be vested in a Management Committee comprising Chairman, Honorary Secretary, and Honorary Treasurer (hereafter "the Officers"), together with Specialist Officers (as defined in Clause 22), Honorary Appointments (as defined in Clause 25) and one representative of each Affiliated Club.

Clause 21: Election of Officers

21.1 The Chairman, Honorary Secretary and Honorary Treasurer shall be elected at the Annual General Meeting.

21.2 Nominations for Chairman, Honorary Secretary and Honorary Treasurer shall be submitted to the Honorary Secretary in writing at least seven days prior to the date of the meeting, with the nominee's signature of acceptance. The proposer and seconder shall not be members of the same Affiliated Club.

21.3 Where no nominations have been received in writing, the Chairman of the meeting shall have the power to accept nominations from the floor. Persons so nominated shall be present at the meeting to signify their consent to nomination.

Clause 22: Specialist Officers

The Management Committee shall establish the posts of such Specialist Officers as from time to time it deems fit. Specialist Officers may include, but not be limited to:

Tournament Secretary;

County Coaching Organiser;

Records Officer;

Equipment Officer;

Auditors.

Clause 23: Election of Specialist Officers

Specialist Officers (with the exception of the County Coaching Organiser) shall be elected at the Annual General Meeting. Nominations may be in writing with the written consent of the nominee or may be accepted from the floor of the Annual General Meeting, in which case the nominee must be present to signify consent. In the case of the County Coaching Organiser, such person shall be elected by the annual meeting of coaches in the Society, the appointment being confirmed by the Annual General Meeting.

Clause 24: Casual Vacancies and Co-options

24.1 The Management Committee shall have the power to fill a casual vacancy among the Officers and Specialist Officers.

24.2 The Management Committee shall have the power to co-opt such additional members as it may deem fit, but such co-opted members shall not have the right to vote.

24.3 In the event of the Chairman not being present at any meeting of the Management Committee, those present may appoint one of their number to chair that particular meeting.

Clause 25: Honorary Appointments

25.1 The members of the Society in a General Meeting shall have the power to appoint a Lady Paramount to preside over championship meetings.

25.2 The members of the Society in a General Meeting shall have power to elect a President and two Vice Presidents, one Lady and one Gentleman.

Clause 26: Executive Committee

In case of any decision being required to be taken before the date of the next meeting of the Management Committee, the Chairman, Honorary Secretary and Honorary Treasurer shall have full powers to act on behalf of the Management Committee, consulting wherever possible with other members of that Committee. Such action must be reported to the next meeting of the Management Committee.

IV MEETINGS

Clause 27: Frequency of Meetings

27.1 The Annual General Meeting of the Society shall be held before 30th November each year at a place to be determined by the Management Committee.

27.2 Meetings of the Management Committee shall be held as often as may be necessary to conduct the affairs of the Society.

Clause 28: Notice of Meetings

28.1 At least fourteen days' written notice of the Annual General Meeting shall be given to Officers, Specialist Officers and Affiliated Clubs. The responsibility for informing Senior and Junior Associated members shall devolve onto the Secretaries of Affiliated Clubs.

28.2 At least seven days' written notice shall be given to Officers, Specialist Officers and Affiliated Clubs for each meeting of the Management Committee.

Clause 29: Quorum

29.1 The quorum at the Annual General Meeting shall consist of representatives from four Affiliated Clubs. The Officers of the Society shall not be deemed to represent any club for this purpose.

29.2 The quorum at meetings of the Management Committee shall consist of representatives from four Affiliated Clubs.

Clause 30: Voting Entitlement

30.1 Each member of the Management Committee shall have one vote. In the event of a tie, the Chairman shall have a casting vote. The Chairman shall have the power to leave a proposal on the table for future consideration.

30.2 At the Annual General Meeting every member of the Society present at the meeting shall be entitled to vote. In the event of a tie, the Chairman shall have a casting vote.

Clause 31: Business of the AGM

The business of the Annual General Meeting shall include acceptance of the minutes, receipt of reports from the Officers and Specialist Officers, presentation of the accounts, election of Officers and Specialist Officers, and the making of Honorary Appointments.

Clause 32: Extraordinary General Meetings

32.1 The Management Committee may summon an Extraordinary General Meeting at any time.

32.2 Two or more clubs may demand an Extraordinary General Meeting by giving two weeks' notice in writing to the Honorary Secretary. Such a demand shall state the reason for calling the Extraordinary General Meeting. The stated reason shall constitute the sole business of the meeting.

32.3 Notice of and quorum at any Extraordinary General Meeting shall be the same as required for Annual General Meetings.

Agreed by the members in General Meeting, 23 NOVEMBER 2003.